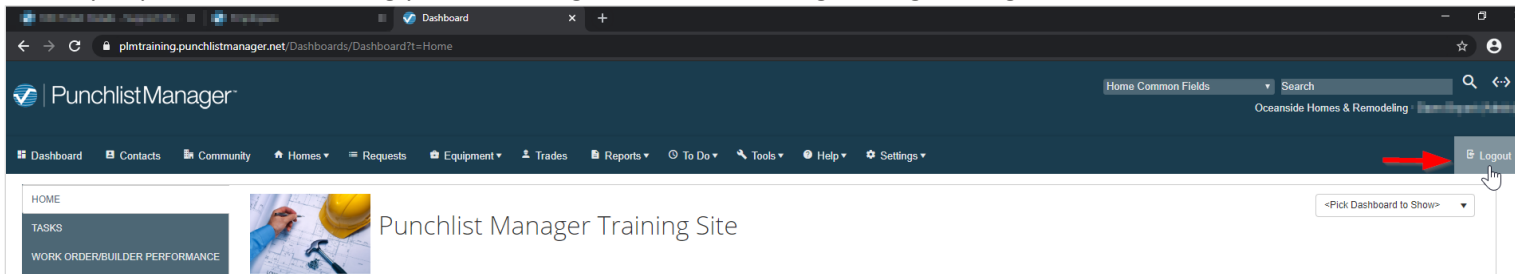


How to clear cache & cookies


When something isn't displaying correctly or not connecting to web pages like it should, you may need to clear your cache. See instructions below on clearing your cache in the following browsers; Google Chrome, Mozilla Firefox and Microsoft Edge.

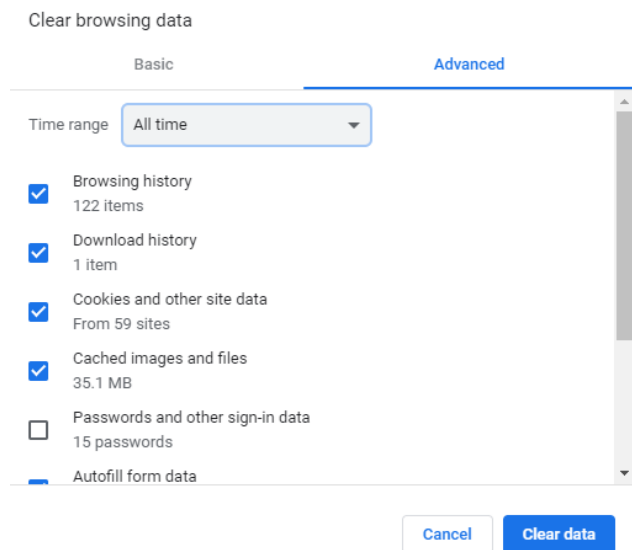
Reminder: Internet Explorer (IE) and Mobile browsers are not supported. Please ensure you're using one of our supported browsers Google Chrome, Mozilla Firefox, and Microsoft Edge.

Before you proceed with clearing your cache, log off Punchlist Manager using the Logout button.




Google Chrome:

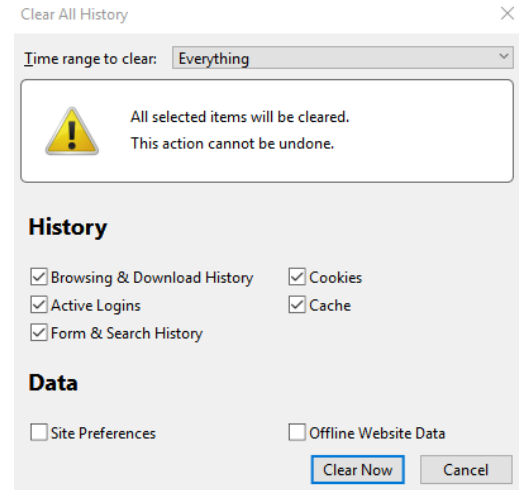
1. Click the three dots  in the browser toolbar.
2. Select **History**
3. Select **History** again
4. Click **Clear browsing data**
5. From the **Time Range** select the period of time you would like remove information from. *recommend Time range to select All time
6. Select the **checkboxes** for the data you would like to clear.
7. Click **Clear data**
8. Close all open browsers to complete the refresh.




How to clear cache & cookies

Mozilla Firefox:

1. Click the following icon in  the browser toolbar.
2. Select **History**
3. Select **Clear Recent History...**
4. From the **Time range to clear** select the period of time you would like remove information from. *recommended time range to select Everything
5. Select the **checkboxes** for the data you would like to clear.
6. Click **Clear Now**
7. Close all open browsers to complete the refresh.



Microsoft Edge:

1. Select the following icon  in the browser toolbar.
2. Click **Clear history**
3. Select the checkboxes for the data you would like to clear.
4. Click **Clear**
5. Close all open browsers to complete the refresh.

