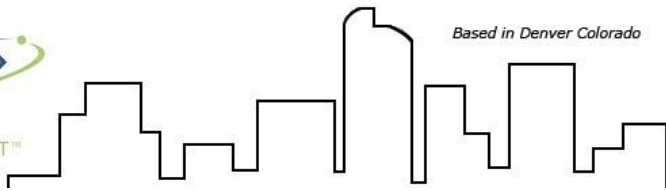


Sample – Categories, Subs & Services

The administrator of the application can Add and/or Edit Categories, Subs and Services by going to Tools from the Blue Toolbar→ Site Setup→ Categories.

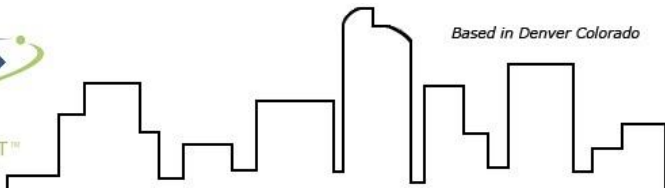
- Category Detail – Category of Work (*Categories may be populating from your integration, but you can add any additional ones that may be beneficial*)
- Subs – Make up the Category
- Services – Common services that occur and/or are requested

Category Detail	Subs	Services
Appliances	Convection Oven	Adjust Door
	Dishwasher	Clogged
	Double Wall Oven	Doesn't Cool
	Dryer	Doesn't Heat
	Garbage Disposal	Install
	Microwave	Loud
	Stove	Missing Shelf
	Stove Top	Wrong Product Installed
	Washer	
Category Detail	Subs	Services
Cabinets	Base	Binds
	Door	Damaged
	Drawer	Gaps
	Hardware	Install
	Shelves	Needs Adjusted
	Upper	Scratched
		Warped
Category Detail	Subs	Services
Concrete	Columns	Cracks – exceeds 3/16" W or 3/16" in vertical displacement per performance guidelines
	Floor	Column - Bowed in excess of 1" in 8' when measured from the base to the top of the wall
	Sidewalk	Column – Out of plumb in excess of ¼" in 12" when measured from the base to the top of the column, not to exceed 1 ½" in 8'
	Slab	Create positive flow of water within the Crawl Space
	Steps	Exposed wall has holes exceeding 1" in diameter or 1" in depth
	Stoop	Heaved
		Pitting, scaling or spalling – please repair
		Separated
		Settled
		Standing Water
		Uneven –exceeds 3/8" in 32 " per performance guidelines
		Wall is bowed exceeding 1" in 8' when measured from the base to the top of the wall
		Wall is out of plumb exceeding 1 ½" in 8' when measured from the base to the top of the wall



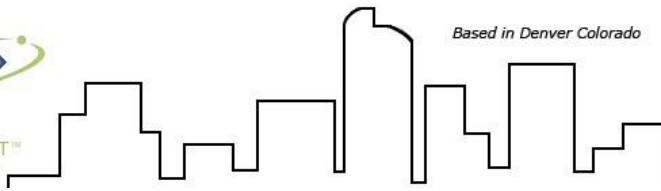
Sample – Categories, Subs & Services

Category Detail	Subs	Services
Countertop	Butcherblock	Chipped
	Concrete	Cracked
	Granite	Install
	Laminate	Not Level
	Marble	Rupture
	Quartz	Scratched
	Solid Surface	Wrong Design
	Stainless Steel	
Category Detail	Subs	Services
Deck	Baseboards	Cupped
	Railing	Discoloration
	Spindles	Loose
		Shrinkage
		Split
		Springy/Shaky
		Warped
Category Detail	Subs	Services
Doors	Bi-Fold	Doesn't shut completely
	French	Doesn't slide smoothly
	Exterior - Front	Doesn't stay on track
	Exterior - Rear	Gaps
	Garage Door	Needs adjusted
	Garage Overhead	Rubs
	Pocket	Split
	Sliding	Sticks
	Warped	
Category Detail	Subs	Services
Drywall	Ceiling	Blemish
	Corner Bead	Blister
	Joints	Cracks/Cracked
	Nail Pops	Excessive Compound
	Seams	Hang, Tape & Mud
	Texture	Patch holes
	Wall	Repair
		See Blue Tape
	Trowel Marks	
Category Detail	Subs	Services
Electrical	Breaker	Breaker is trips
	Ceiling Fan	Ground fault trips
	Exhaust Fan	Noisy
	Fixtures	Switch not more than 1/8" from the wall
	Outlets	Vibrates
	Switches	Wiring
Category Detail	Subs	Services



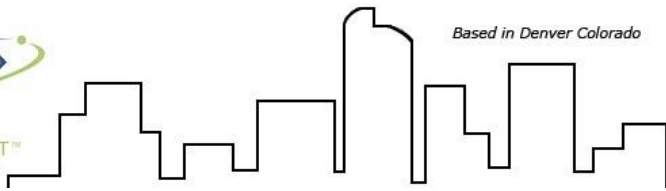
Sample – Categories, Subs & Services

Fireplace	Chimney	Cracked
	Damper	Doesn't consistently draw properly
	Fan	Rust
	Firebox	Separated
	Firebrick	
	Mortar Joint	
Category Detail	Subs	Services
Flooring	Brick	Bubbles
	Carpet	Buckling
	Hardwood	Chipped
	Laminate	Color variation
	Marble	Cracked
	Stone	Crowning
	Tile	Cupped
	Vinyl	Dead spot
		Depressions
		Fading
		Gaps
		Knots
		Lippage
		Nail pops
		Pattern misaligned
		Peeling
		RegROUT or Mortar
		Ridges
		Seam loose
		Seam showing
		Shrinkage
		Slivers/Splinters
		Snag
		Split
		Spots
		Stretched
		Warped
		Wrong color
		Yellowing
Category Detail	Subs	Services
Foundation	Cracks	Inspect and ensure foundation is level within performance guidelines
	Level	Inspect and ensure squareness within guidelines
	Square	Repair cracks greater than performance guidelines
Category Detail	Subs	Services
Framing	Beams	Bouncing
	Headers	Exceeds ¼" in 5 ½"
	Joists	Exterior wall leaks
	Plywood	Floor shall be no more than ½" more nor less than 20'



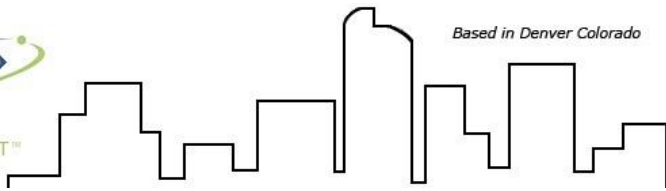
Sample – Categories, Subs & Services

	Rafters	Not more than a ¼” ridge within 32” measurement
	Structural Walls	Refasten loose subfloor
		Replace beam/post that is split exceeding 3/8” in width
		Replace beam/post that is twisted/bowed exceeding ¼” in an 8’ section
		Shaking
		Springiness
		Visible Sage
		Wall shall not be more than 3/8” out of plumb
		Wall shall not bow more than ½” out of line within 32”
Category Detail	Subs	Services
HVAC	Air Cleaner	No Heat
	Air Conditioner	Not Cooling
	Air Handler	Oil Canning
	Ductwork	Refrigerant Line Leaks
	Furnace	Separated or Detached
	Humidifier	Vibrates
	Register	
Category Detail	Subs	Services
Insulation	Closed-Cell Polyurethane Spray Foam	Insufficient
	Cotton Batts	Insulate Ceilings
	Fiberglass Batts & Blankets	Insulate Floor
	Loose-Fill Cellulose	Insulate Roof
	Loose-Fill Fiberglass	Insulate Walls
	Polyisocyanurate SIPs	
	Polystyrene SIPs	
	Rockwool Batts & Blankets	
	Spray Foam	
	Structural Insulated Panels	
Category Detail	Subs	Services
Landscaping	Flowers	Dead, please replace
	Plants	Did not germinate within 30 days, please reseed
	Seed	
	Shrubs	Plant
	Sod	Replace
	Trees	
Category Detail	Subs	Services
Paint	Paint	Brush/Lap Marks
		Incorrect color, re-paint
		Mildew or Fungus
		Peeling
		Re-Paint
		Splatters
		Touch-up, see blue tape
Category Detail	Subs	Services
Plumbing	Drain	Chipped



Sample – Categories, Subs & Services

	Faucet	Clogged
	Garbage Disposal	Cracked
	Pipe	Doesn't hold water
	Sewer	Hot/Cold Reversed
	Shutoff	Leak
	Shower	Noisy
	Silcock	No Water
	Sink	Reset
	Sump Pump	
	Toilet	
	Tub	
	Water Heater	
Category Detail	Subs	Services
Roofing	Beams	Blown off
	Chimney	Bowed
	Downspouts	Buckling
	Gutters	Crack in the Masonry
	Sheathing	Damaged
	Shingles	Deflection greater than 1" in 8'
	Skylights	Holes
		Incorrect Selection
		Install
		Leaking
		Nails exposed
		Standing Water
		Wavy
Category Detail	Subs	Services
Siding	Brick/Stone	Bowed
	Cedar	Cracked
	Fiber Cement	Faded
	Fiberglass (APEX)	Gaps
	J-Channel	Incorrect Selection
	Metal	Install
	Redwood	Loose
	Shakers/Boards	Nails showing
	Stucco	Re-Mortar
	Vinyl	Replace
	Wood	Wavy
Category Detail	Subs	Services
Site Work	Site	Ground Settling
		Inspect and insure proper grading and swales
		Repair settled area
		Site doesn't drain properly
Category Detail	Subs	Services
Stairs	Railing	Deflects too much



Sample – Categories, Subs & Services

	Riser	Gaps
	Skirt	Loose
	Tread	Squeak
Category Detail	Subs	Services
Trim	Trim	Bowed
		Cupped
		Gaps
		Split
		Twisted
Category Detail	Subs	Services
Trim/Moldings	Base	Corner not coped or mitered
	Joints	Defective
		Hammer marks visible over 6' away under normal lighting conditions
		Gaps
		Mitered edges do not meet
		Nails showing, need putty
Category Detail	Subs	Services
Windows	Glass	Broken
	Hardware	Cracked
	Screen	Difficult to open or close
		Handle missing
		Handle stripped
		Missing
		Scratches