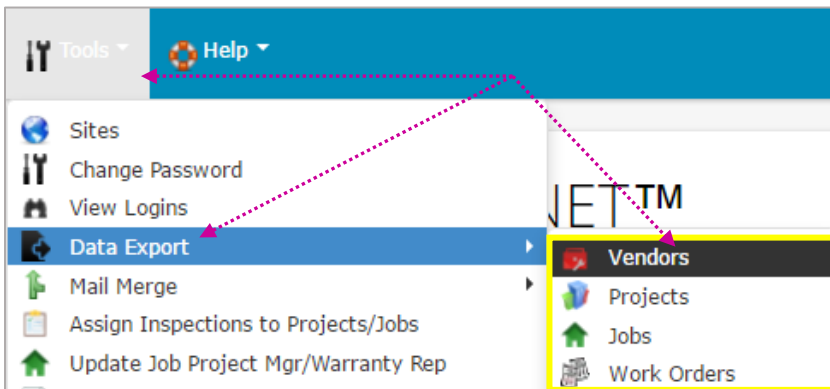


Data Export

Vendors, Projects, Jobs and Work Orders

How to export data using the information stored in Restoration Manager.

Hover over Tools from the blue toolbar → Click on Data Export. Select what you'd like to export Vendors, Projects, Jobs or Work Orders information.

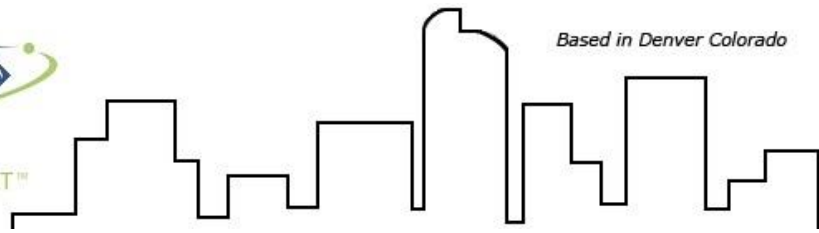


After selecting your criteria, click the **Proceed** button at the bottom of the page. Depending on the browser that is being used the file may download directly into the Downloads folder on your computer or a dialogue box will pop up, asking 'What do you want to do with the Data Export.xls?' Select Open, Save or Save As. Choose the option on how you would like to proceed. Click the **Clear** button if you want to clear the page and select different criteria.

Vendor Export Filters:

Vendor Status (Active, Inactive or Include All), Vendor, Type (Type of Sub/Tech), Category, State, Open Rating, Closed Rating and Insurance (Liability Ins. Expired, Workers Comp. Expired, Auto Ins. Expired, Contractors License Expired, or Any Expired).

For Vendor Detail	
Vendor Status:	<input checked="" type="radio"/> Active <input type="radio"/> Inactive <input type="radio"/> Include All
Vendor:	<To Be Determined> A to Z Electrical Amanda Amy
Type:	
Category:	Appliances Cabinets Concrete Counter Top
State:	
Open Rating:	
Closed Rating:	
Insurance:	<input type="radio"/> Liability Ins. Expired <input type="radio"/> Workers Comp. Expired <input type="radio"/> Auto Ins. Expired <input type="radio"/> Contractors License Expired <input type="radio"/> Any Expired
<input type="button" value="Proceed"/> <input type="button" value="Clear"/>	



Data Export

Vendors, Projects, Jobs and Work Orders

Sample of the Vendor Data Export

VENDOR_ID	RecordDate/Time	VENDOR_Type_ID	ven_Status	ven_VendorID	ven_VendorName	ven_VendorNameShort	ven_Address1	ven_Address2	ven_City	ven_StateCD	ven_StateName	ven_Zip	ven_CityStateZip	ven_FullAddress
161	3/16/2016 10:16		122 Active	MCC	*Mosaic Customer Care		500 - 2609 Granville Street		Vancouver	BC	British Columbia	V6H 3H3	Vancouver, BC V6H 3H3	500 - 2609 Granville Street, Vancouver, BC V6H 3H3
13	10/18/2016 13:02		1340 Active	23444 - Elec	A to Z Electrical									
67	10/15/2016 12:03		134 Active	Abruzzi	Abruzzi Painting		45 Wayne Street		Pittsburg	PA	Pennsylvania	3434	Pittsburg, PA 03434	45 Wayne Street, Pittsburg, PA 03434
15	3/16/2016 10:16		127 Active	ACE	All City Exteriors		3223 Robertson Rd		Denver	CO	Colorado	80202	Denver, CO 80202	3223 Robertson Rd, Denver, CO 80202
176	9/23/2016 16:05		4490 Active		Always Plumbing and Heating									
138	9/22/2016 13:46		1940 Active	Amanda	Amanda									
139	4/15/2016 14:02		0 Active	Amy	Amy									
140	3/16/2016 10:16		0 Active	Angie	Angie									
68	4/15/2016 14:02		590 Active	Antolino	Antolino		1222 West Street	#123	Alberville	KY	Kentucky	2323	Alberville, KY 02323	1222 West Street, #123, Alberville, KY 02323
88	3/16/2016 10:16		5 Active		Aspen Concrete									
18	4/15/2016 14:02		6 Active	BBR	Big Ben Roofing		4202 Elk Rd		Denver	CO	Colorado	80202	Denver, CO 80202	4202 Elk Rd, Denver, CO 80202
89	4/15/2016 14:02		127 Active		Big Horn Appliances									
93	4/15/2016 14:02		121 Active	bitt	Bill IT & Telecommunications		1234 Anthology Blvd		Nowhereville	CO	Colorado	80110	Nowhereville, CO 80110	1234 Anthology Blvd, Nowhereville, CO 80110

Project Export Filters:

Project Status (Active, Inactive or Include All) and Project.

For Project Detail

Project Status: Active Inactive Include All

Project:

Sample of the Project Data Export

PROJECT_ID	proj_Desc	proj_Status	proj_Addre	proj_City	proj_StateC	proj_StateH	proj_Zip	proj_Count	proj_CitySt	proj_Count	proj_Code	proj_Locati	proj_Subdn	proj_Plat	proj_Zone
95	Best Homes By SSL	Active		Denver	CO		80209		Denver, CO	Project Cou	T	Everywhere			
99	Eton Hill Estates	Active			WI		53700		WI 53700						
96	Happyland	Active		Denver	CO		1111111		Denver, CO	1111111	H	Location			
101	Morrison	Active			AB		T56 OH2		AB T56 OH2		ED				
97	Turtle Shores	Active		Ponte Vedr	FL		32082		Ponte Vedr	Duval					

Job Export Filters:

Project, Job Status (Active, Inactive or Include All), Address, Lot #, Street, Vendor (Assigned to Work Order, Assigned to Project or Assigned to Job), Dates (Schedule, Contract, PreClose, Sold, Close, War. Exp, Struc. And Mech.).

For Job Detail

Project:

Job Status: Active Inactive Include All

Address:

Lot #:

Range: to:

Street:

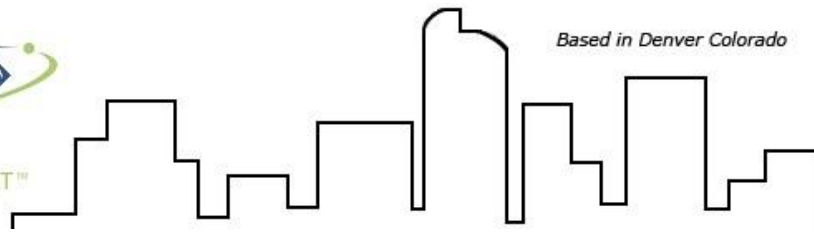
Range of address numbers: to:

Vendor:

Assigned To Work Orders
 Assigned To Project
 Assigned To Job

Dates: War. Exp

Between to



Data Export

Vendors, Projects, Jobs and Work Orders

Sample of the Jobs Data Export

SITE_ID	JOB_ID	job_address1	job_Address	job_Address	job_City	job_State	job_StateN	job_Zip	job_CityStateZip	job_BldgAn	job_FullAd	job_LotBlc	job_JobID	Red_Flag	job_WarrantyDate_Expired	job_WarrantyDate_Closed	job_WarrantyDate_StructureExpire
61	414	1512 Turtle Bay Cove	1512	Turtle Bay C	Ponte Vedra Beach	FL	Florida	32082	Ponte Vedra Beach, FL 32082	FALSE	1512 Turtle Bay Cove, FTS16-1512	FALSE	4/27/2017 0:00	4/27/2016 0:00	4/27/2026 0:00		
61	415	7007 Turtle Bay Cove	7007	Turtle Bay C	Ponte Vedra Beach	FL	Florida	32082	Ponte Vedra Beach, FL 32082	FALSE	7007 Turtle Bay Cove, FTS16-7007	FALSE	2/2/2017 0:00	2/2/2016 0:00	2/2/2026 0:00		
61	427	1013 Turtle Bay Cove	1013	Turtle Bay C	Ponte Vedra Beach	FL	Florida	32082	Ponte Vedra Beach, FL 32082	FALSE	1013 Turtle Bay Cove, FTS16-1013	FALSE	10/17/2017 0:00	10/17/2016 0:00	10/17/2026 0:00		
61	429	2016 Turtle Bay Cove	2016	Turtle Bay C	Ponte Vedra Beach	FL	Florida	32082	Ponte Vedra Beach, FL 32082	FALSE	2016 Turtle Bay Cove, FTS16-2016	FALSE	10/10/2017 0:00	10/10/2016 0:00	10/10/2026 0:00		

Work Order Export Filters:

Project, Address, Lot #, Street, Vendor, WO Number, Status (Open, Closed, Include All), Emergency (Yes, No, Include All), Date (Date WO Opened, WO Review Date, WO Repair Date or Date Closed), and Data Fields (Normal or Expanded).

For Requests, Work Orders, Job Detail, Homeowner, Vendor Detail & Vendor Contact

Project: Best Homes By SSL
Happyland
Turtle Shores

Address: 1013 Turtle Bay Cove, Ponte Vedra Beach, FL 32082
1512 Turtle Bay Cove, Ponte Vedra Beach, FL 32082
2016 Turtle Bay Cove, Ponte Vedra Beach, FL 32082
7007 Turtle Bay Cove, Ponte Vedra Beach, FL 32082

Lot #:

Range: To:

Street: Turtle Bay Cove

Range of address numbers: to:

Range of lot #: to:

Vendor: <To Be Determined>
A to Z Electrical
Amanda
Amy

Work Order Number:

Status: Open Closed Include All

Emergency: Yes No Include All

Date: Date WO Opened to

Data Fields: Normal Expanded

Sample of the Work Orders Data Export

Item_Item	Item_Item	Item_Deter	Item_Area	Item_Catag	Item_SubC	Item_Servic	Item_Request	ActionTaken	Item_Requi	Item_Requi	Item_DateS	Item_DateS	Item_Item	DateDue	item_VENDOR	DateScheduled	item_VENDI
1001-001			Kitchen	Electrical	Fixtures		-----	CLOSED BY: (Dawn	Replace the light fixtures above the	6/17/2016 0:00	6/17/2016 0:00	8:00 AM					
1002-001		Approved	Kitchen	Electrical	Outlets		-----	CLOSED BY: (Dawn	Damaged,	4/14/2016 0:00	5/9/2016 0:00	1:00 PM					
1001-002			Family Rooi	Drywall	Wall		-----	CLOSED BY: (Dawn	Replace 6X6 patch of Drywall on the	6/17/2016 0:00	6/17/2016 0:00	8:00 AM					
1003-001			Living Room	Electrical	Interior		-----	CLOSED BY: (Dawn	Install new outlets and switches	7/25/2016 0:00	7/25/2016 0:00	1:00 PM					
1003-002			Kitchen	Plumbing	Sink		Adjusted the schedule,	Replace pipe under the sink	7/23/2016 0:00	7/25/2016 0:00	1:00 PM						
1004-001			Bath-Maste	Paint	Interior		-----	CLOSED BY: (Dawn	Paint all walls Teal Blue, thank you!	8/19/2016 0:00							